



TEL: (912) 965 - 1999

WEB: [www.VisitPortWentworth.com](http://www.VisitPortWentworth.com)

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# 8<sup>th</sup> Annual Oyster Roast, BBQ & Music Festival

Saturday, November 11<sup>th</sup> | 4:00pm – 9:00pm

**EVENT ADDRESS: 7224 GA Hwy 21, Port Wentworth, GA 31407**

## Vendor Agreement

The Oyster Roast, BBQ & Music Festival is being produced by the Port Wentworth Chamber of Commerce. The event will take place rain or shine and no refunds will be given.

All **Arts & Crafts Vendors** must provide their own free-standing 10X10 covered tents and any tables or chairs they may need. Please bring your own heavy-duty electrical extension cords. (100 ft. is recommended) Booth spaces are 10’X10’. Arts and Crafts Booths and Antiques are \$50 and non-electric, electricity available for an additional \$10; **Food Booths (per 10X10) are \$100**; Non-profit spaces are \$30.

Although we do not require vendors to maintain liability insurance for their booths, participants are strongly encouraged to do so. **PLEASE NOTE:** Vendors are NOT covered by any insurance obtained by the Port Wentworth Chamber of Commerce.

**FOOD VENDORS:** If electricity is being used, you must provide what amperage and voltage you will require and the dimensions of your booth or trailer including the tongue.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Booth type:  A&C  Antiques  Non-electric booth  Electric Booth  **Food**  Non-Profit

Describe your art/craft/booth usage \_\_\_\_\_

**FOOD VENDORS** Dimensions of Booth: \_\_\_\_\_ Amperage/Voltage: \_\_\_\_\_

TOTAL AMOUNT DUE: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_





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### HOLD HARMLESS AGREEMENT November 11, 2017

I, \_\_\_\_\_, the undersigned -- binding my heirs, executors, administrators, estate, and assigns -- do hereby agree to completely and fully indemnify, defend, and hold harmless the Port Wentworth Chamber of Commerce; and/or the City of Port Wentworth; their respective partners and affiliated companies; and each of the foregoing parties' respective directors, officers, employees, independent contractors, and agents (collectively, the "Indemnitees", or individually, an "Indemnatee") from and against any and all claims, causes of action, and/or liabilities of every kind (collectively, "Liabilities") for injury to, or death of, any person or persons or for damage to, or loss of, personal property arising out of or attributed, directly or indirectly from my participation in the Oyster Roast, BBQ & Music Festival, or around the Festival site for the Oyster Roast, BBQ & Music Festival, even if the Liabilities are caused in whole or in part by the negligence of any Indemnatee. I assume all risks involved with my activities on said Festival Site in connection with the Oyster Roast, BBQ & Music Festival, including the risk of damage to, or theft of, any of my personal property, and I waive and relinquish, covenant not to sue, and fully release and forever discharge the Indemnitees from any and all Liabilities whatsoever, at common law or otherwise, that may arise as a result of or in connection with any of my activities on said Festival Site in connection with the Oyster Roast, BBQ & Music Festival, even if such Liabilities are caused in whole or in part by the negligence of any Indemnatee.

If this vendor is other than an individual, vendor certifies, warrants, and represents that the individual whose signature appears below is duly authorized to execute this Agreement on behalf of the firm, corporation, partnership or other entity who is the vendor.

IN WITNESS WHEREOF, this Agreement has been executed this \_\_\_\_ day of \_\_\_\_\_, 2017.

**VENDOR:** \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate: Arts & Crafts: \_\_\_ Antiques \_\_\_ Non-elec. \_\_\_ Electric \_\_\_ **Food Vendor:** \_\_\_ Non-Profit \_\_\_

**Please return the signed vendor and hold harmless agreements with payment by November 1, 2017 to:**

Port Wentworth Chamber of Commerce  
Attn: Trisha Growe  
7532 GA Hwy 21  
Port Wentworth, GA 31407  
FAX: (912) 966-1157

**Vendors will not be accepted if agreements are not signed and returned by due date.**





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## Vendor Load in/Load out information

Oyster Roast, BBQ & Music Festival – November 11, 2017: 7224 GA Hwy 21, Port Wentworth, GA 31407

1. Festival set up times are Saturday afternoon, 12:00pm to 3:30pm. Festival begins at **4:00pm** Saturday. We ask that vehicles be **moved and parked as soon as they are unloaded**. Vendor parking is in the public parking areas. **No parking along curb. Do not park in the bank parking lot.**
2. Vendors can enter from Hwy. 21 via Old Richmond Road. We will have staff on-site to direct you to your booth location.
3. Festival times are Saturday, 4:00pm – 9:00pm.
4. There will be uniformed security at the event.
5. We are supplying standard 110 electricity to all booths that have signed up for electricity. You should bring your own 100' extension cords.
6. **Vendors are responsible for leaving their space clean on load out.**
7. On Saturday night, vendors may load out starting at 9:00pm, however – no vehicles will be allowed in the festival area until after closing at 9:30pm. They may dolly or carry their materials out of the area until then.
8. We ask that ALL vendors open promptly at 4:00pm on Saturday.

## Food Vendors

Electricity & Generators: Limited electricity is available. PLEASE NOTE: Only 1 electrical outlet will be provided per booth space. Please bring a heavy duty drop cord (lengths will vary); multi-plug outlets prohibited.

Fire Extinguishers: All food vendors are required to have on display a Class K Fire Extinguisher to be used in case of emergency. All tent covers must be fire retardant per the City of Port Wentworth Fire Marshall.

**The entire venue is on grass. Food vendors will need to lay down protective material as flooring unless in trailer.**